1. Apologies for Absence
   A Stephenson (CG), I Wright (CG), L Holdsworth (CG), D Cleves (Staff Governor), J Golightly (CG), M Gaze (CG).

2. Declaration of Interests
   None declared

3. Strategic Planning Overview and Key Questions
   The Chair introduced the new Head of Governance/Clerk, Z Foster. He then informed Governors that the overview of the day would be via presentation and governor participation and debate in the key areas outlined below.
   - Outstanding Governance
   - Strategic Plan update
   - Strategic Development
   - Priorities 2018/19
   The day would culminate in a strategic overview of where the college was against the new 5-year Strategic Plan, giving a steer with strategic developments, and priorities for 2018-19.

4. Strategic Planning
   4.1 Governance Self-Assessment 2017-18
   An overview was given of the current view of governance which Ofsted had reported as strong. The session focused on considering where the Governing Body could improve as there had been areas of improvement identified in the recent 1:1 feedbacks and QuIP.

   Governors each filled in the questionnaire attached the papers (Appendix 2) which would be collated and reported/acted upon as part of future self assessment. **Action by Z Foster – to collate and use the information to inform future governing body self assessment.**
Governors discussed a range of issues and the following actions came out:

- Governors celebrating success and how this could be developed
  Action by Z Foster – to include college events suitable for governors within weekly bulletin.

- Increasing governor awareness more generally through attendance at SARs and Standards Committee meetings. Action by Z Foster – to give dates out for Standards Committee meetings

- Ways of ensuring balance of information (e.g. streamlining, focusing on key issues) whilst enabling effective understanding, support and challenge by Governors including trusting and using the committee structures and an increase in Chairs’ verbally reporting from meetings. Action by Z Foster – to streamline Executive Summaries and tailor key information appropriately throughout the annual cycle

- Board development – this would be a focus for the February training event as would succession planning for the Chair and Vice Chair roles.

Items 4 and 5
The Principal outlined the structure of the remainder of the day which underpinned key aspects of the Strategic Plan 2018-2019 and was built up around key workshops including presentation and information within the areas outlined within Items 4 and 5 of the agenda. The presentation was available Board IQ (under Strategic Days – 27 September) to be read with this minute

i. One Voice – working with external partners to shape policy and adapt the college offer drawing attention to the IfS Report, Policy Reform and the national agenda. the local climate of FE and HE and the effect of demographics.

Governors discussed:
  - Developments in relation to the Combined Authority and adult devolution and how the college could impact positively within that agenda
  - The funding issue nationally
  - The continued belief in doing what is right for the local community in terms of courses, provision and associated good publicity/reputation within the local market.

ii. Organisational Resilience – outlined financial resilience (including detail of planning income, financial health ratio), enrolment update and local recruitment, 5-year financial plan, land and VAT update and general outlook.

Governors discussed
  - Marketing campaigns locally by other FE colleges
  - How to maintain improvements in our financial health

iii. Higher Education Workshop – outlined the recruitment plans, student voice and satisfaction survey, learning resources and possible changes in learning base.

The central focus of governors’ discussion was around the learning base for HE and the possible effects this may be having on recruitment and of the expanding provision going forward. A number of options were considered

Governors discussion also included:
  - The two year degree market and Masters programme development
  - The move from Teeside University to the OU
- The size of the HE centre at the moment and various options for change and the potential impact on recruitment (positive and negative)

iv. **A Level Review** – which included a leadership led review and discussion of recruitment, quality particularly in view of the new linear exam style, strategic options with regards MC6 and the provision of A Levels, IoT update, and financials.

**Governor questions**
- How has A Level and vocational recruited?
- What was progression to University like?

v. **One Team (Staff)** included an update on UCU negotiations, new terms and conditions, national dispute on pay gap between schools and colleges and college pay awards. Governors would be invited to an Action Day debate on 19th October as part of the AoC’s Fair Funding Campaign. The Draft outline People Strategy was also detailed and discussed.

vi. **One Ambition** included a review of the recent Ofsted inspection and how this had reflected college identified areas of concern, achievement, and the ambition for outstanding in the future. Particular attention was drawn to the apprenticeship provision. Additionally, the Adult Education provision and High Needs were highlighted. Governors attention was also drawn to the proposed dashboards which simplified understanding with a study programme approach rather than Department based and which were showing the college currently as ‘good’ which reflected the Ofsted result but focused attention on areas for improvement.

**Further information and discussion took place on the following areas:**
- The balance between inclusivity and the route to ‘outstanding’
- The possible effect on the apprenticeship programme of study as a result of the Ofsted inspection. Also highlighted was the different lines of measurement used by Ofsted which was higher than national figures used by the college (and against which the college did well)
- The different apprenticeship levels and government focus which affected targets and progression rates. The local market was also discussed as was subcontractor viability
- The post Ofsted Action Plan which was already being developed and would be discussed further at the meeting in October

vii. **Strategic Developments and Reflections 2018-2019** wrapped up the session and reminded governors of an increasingly positive financial health situation with possible further improvements depending upon VAT, Prissick and IoT developments. Keeping up the challenge of the Adult Provision agenda, the positive start to HE and possible movement of the provision depending upon I.O.T. outcomes, and the apprenticeship provision and support programme to improve outcomes.

5. **Governing Body Training**
   5.1 – Safeguarding Information Training Session for Governors deferred.

6. **Date of Next Meetings 2018-19**
   The dates were noted. The next meeting would be on Thursday 18th October 2018 at 5pm.

7. **Matters for Publication**
   All agenda papers would be made available

18-10.2018 – Approved Governing Body Minutes 27.09.18 – Strategic Planning Day
8. Any other Urgent Business
None taken

9. Reserved Matters
None

The meeting closed at 2.05pm

ACTIONS TO BE COMPLETED

<table>
<thead>
<tr>
<th>ITEM</th>
<th>ACTION</th>
<th>BY WHOM</th>
<th>DEADLINE</th>
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<tbody>
<tr>
<td>4.1</td>
<td>To collate and use the information to inform future governing body self assessment.</td>
<td>Z Foster</td>
<td>Initially for October meeting</td>
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<tr>
<td>4.1</td>
<td>Include college events suitable for governors within weekly bulletin.</td>
<td>Z Foster</td>
<td>As appropriate</td>
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<td>4.1</td>
<td>Streamline Executive Summaries and tailor key information</td>
<td>Z Foster</td>
<td>Throughout year</td>
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<tr>
<td>4.1</td>
<td>Dates for Standards Committee meeting to be issued to all governors via Governor email</td>
<td>Z Foster</td>
<td>Asap</td>
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