THE FURTHER EDUCATION CORPORATION OF MIDDLESBROUGH COLLEGE

GOVERNING BODY

Minutes of the Governing Body Training Day held on
Saturday 19 May 2018 at 9.00 am in the STEM Centre Conference Room

Present  Mr Rob Davies (CG and Chairman)

Mrs Moira Britton (CG), Mr Ashley Coleman-Cooke (CG),
Mrs Carol Cooney (CG), Mr Andrew Dyne (CG), Miss Marina Gaze (CG),
Ms Jean Golightly (CG), Mr Lee Holdsworth (CG), Mrs Yasmin Khan (CG),
Mrs Zoe Lewis (Principal / Chief Executive), Mr Andrew Malcolm (CG),
Mr Tony Parkinson (CG), Mr Tom Courtman-Stock (Student Governor),
Mr Peter Studd (CG), Mr Iain Wright (CG)

External Members

Mr John Autherson (External Member)
Mr Sandy Wilson (External Member)

Officers  Mr Richard Atkinson (Clerk), Mr John Chance (VP),
Mr Gary Cumiskey (DP), Mrs Carolyn Kipling (VP), Mrs Jane Steel (AP)

Key  CG - College Governor  EM - External Member
     Clerk - Clerk to the Corporation  DP - Deputy Principal
     MD - Managing Director  VP - Vice Principal
     AP - Assistant Principal  DOP - Director of Programme

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<tr>
<th>Action</th>
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</thead>
<tbody>
<tr>
<td>18/024</td>
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ITEM 1 - APOLOGIES

Dr Andy Allen (CG)
Mrs Andrea Waller-Amos (Staff Governor - Business Support),
Mr Trevor Arnold (CG)
Mrs Diane Cleves (Staff Governor - Academic)
Mr Matthew Horner-Trewick (Student Governor)

External Members

Mr Stuart Green (External Member)
Mr Aslam Hanif (External Member)
Mr Francis Hayes (External Member)
Mr Andrew Stephenson (External Member)
Miss Sarah Shepherd (External Member)

ITEM 2 - DECLARATION OF INTERESTS

None.
ITEM 3 - STRATEGIC OVERVIEW

The Principal / Chief Executive and Vice Principal - Finance & Registry gave the Governing Body an in-depth overview of the College’s current position, with some discussions centred around the two appendices that had been shared prior to the meeting, namely the 2018 - 2023 Strategic Plan and the Draft Business Case Proposal.

The in-depth overview also included an up-date on the predicted outcomes for 2017 / 2018, the proposed success measure, the five-year financial predictions across all provision types, and a detailed up-date on the organisational resilience of the College, the latter of which included an up-date on the current financial health, and the proposed savings plan.

The Governing Body was then informed that the College has already engaged with the Trade Unions informally, with formal negotiations to commence on Monday 4 June 2018, with regards to a redundancy programme and also proposed changes to the Terms & Conditions, which would ensure that the College continues to have robust finances.

Detailed discussions then took place on the College’s reputation, the on-going dialogue between the Chairman of Governors, Principal / Chief Executive and the Transaction Unit, along with some discussion regarding future strategic options that would be explored, with Governors sharing individual as well as collective thoughts on the proposals outlined in the presentation.

After further discussion, and a number of questions relating to staff risks, apprenticeship development and growth, higher education finances, reserves policy, and success measures, it was agreed that:

- The Principal / Chief Executive would submit the Business Case to the Transaction Unit as soon as possible, and keep Governors informed of progress, with any outcome being shared with the Governing Body prior to any formal agreement being approved.

- The Principal / Chief Executive would work with the Chairman of Governors and other Governors (where applicable), to submit a similar Business Case to Tees Valley Combined Authority.

- The College’s Success Measure would be as follows:

  “To ensure all measures are in the national upper quartile, with the majority in the top 10% by 2023”
The Governing Body welcomed the comprehensive up-date and the time to explore a number of existing and new strategic options, which would complement the 2018 – 2013 Strategic Plan, which would be published on the College’s Website and sent to all Stakeholders shortly.

Finally, Governors requested that Mr Andy McDonald MP (Honorary Governor) continues to be regularly briefed, with a view that a meeting with key government officials be organised as soon as possible.

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| 18/026 | **ITEM 4 - TEACHING & LEARNING UP-DATE**
A brief overview of a recent visit to an outstanding school was provided, along with actions planned to implement further improvements to Teaching, Learning & Assessment in 2018 / 2019. Given time constraints, the Governing Body requested that the slides be loaded up, and shared within the agenda pack, with any key issues to be discussed at the Standards Committee on the 22 May 2018, or at a future Strategic Planning Day. | Richard Atkinson |
| 18/027 | **ITEM 5 - QUALITY GOVERNORS’ QUIZ**
This item was deferred, but the Governing Body requested that the slides be loaded up and shared within the agenda pack, with further discussion to be held at a future Strategic Planning Day. | Richard Atkinson |
| 18/028 | **ITEM 6 - DATE OF NEXT MEETINGS 2017 / 2018**
- Monday 9 July 2018 at 5.00 pm. | 
| 18/029 | **ITEM 7 - MATTERS FOR PUBLICATION**
All agenda papers will be made available, except the following:

3 Strategic Overview | 
| 18/030 | **ITEM 8 - ANY OTHER URGENT BUSINESS**
None. | 
| 18/031 | **ITEM 9 - RESERVED MATTERS**
None. | 

The meeting closed at 1.00 pm

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Minutes 19 May 2018