

Application Form 2020/21 Adult Part-time Courses



Middlesbrough College

* Mandatory fields

PLEASE FILL IN THIS FORM USING BLOCK CAPITALS

* Course(s) Applied For

* Surname * Title: Mr/Mrs/Miss/Ms/Other

* First Name(s) * Gender Male Female

* Address

House Number/Name

Road

Town

Postcode

* Tel. No. Home * Date of Birth / /

* Mobile

* Email

* Employment History

* Qualifications Achieved

* References

Please give the names and addresses of two people who we can contact to obtain further information about you regarding your commitment to study. These can be your former/present employer, teacher or lecturer or someone who knows you in a formal/professional capacity.

Have you applied for a course here before? No Yes

I certify that the above information is correct and that, if accepted, I agree to conform to the rules and regulations of the College.

Signature Date / /

Please turn over and complete the reverse of this form

Support Needs (including disabilities or learning difficulties)

We aim to provide the appropriate resources, facilities and services to enable students to be successful in their chosen programme of study. This information will help us to provide the support you require.

1.1 Do you have a disability/learning difficulty, mental or physical health issue? Yes No

1.1a If Yes, indicate with a ✓ in the table below so we can offer support as early as possible. Please tick **all** that apply.

4	Visual impairment	
5	Hearing impairment	
6	Disability affecting mobility	
7	Profound complex disabilities	
8	Social & emotional difficulties	
9	Mental health difficulty	
10	Moderate learning difficulty	
11	Severe learning difficulty	
12	Dyslexia	
13	Dyscalculia	
14	Autism spectrum disorder	
15	Asperger's syndrome	
16	Temporary disability after illness (e.g. post viral) or accident	
17	Speech, language and communication needs	

93	Other physical disability	
94	Other specific learning difficulty (e.g. dyspraxia)	
95	Other medical condition (e.g. epilepsy, asthma, diabetes, anaphylaxis)	
96	Other learning difficulty	
97	Other disability	
98	Prefer not to say	
99	Not provided	

1.1b Please specify which number in the table represents your main support need

1.1c Are you in receipt of an EHCP? Yes No

1.2 Are you currently in care or have you recently left the care of the Local Authority? Yes No

1.3 Is English your first language? Yes No

For any other need, please give a brief indication of the support needed

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Convictions

2.1 Do you have any convictions that are not yet spent under the Rehabilitation of Offenders Act 1974? Yes No

2.2 Do you have any convictions, cautions, reprimands or final warnings which are spent but not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)? (For courses that involve working with children or vulnerable adults.) Yes No

2.3 Do you have any pending prosecutions? Yes No

Middlesbrough College has a legal and moral duty to safeguard and promote the welfare of all children, young people and vulnerable adults. Therefore, you are required to disclose information relating to any criminal convictions as part of your enrolment at the College. Having a criminal record will not necessarily prevent you from studying at the College but will depend on the nature of the course and the circumstances and background of the offence.

Data Protection Act

What data do we collect? - We collect information about you when you apply to Middlesbrough College and this enables us to set targets and understand your needs and preferences. We also collect pastoral data including; where you live, any learning support needs you may have and any health concerns - all which help us to support you during your time with us.

The College is monitored with closed circuit television cameras and images are stored for approximately 4 weeks and are then deleted (unless we need to keep them for any ongoing investigations).

How do we use the information we have about you? - Data such as GCSE results, maths and English results, and grade breakdowns are used to support you during your studies with us.

We hold exam board data in line with The Joint Council for Qualifications requirements. We may use your email address, phone number and postal address to contact you.

Sharing data - We will never share your data with commercial organisations and will only ever share your information with other educational and public sector organisations where there is a need to support you or promote your best interests, in line with safeguarding legislation. We may also send you information about future courses and services that are relevant to your application.

Access to your information - You are able to access any information that we hold about you. If you would like a copy of any information please let us know and we will send you a subject access form to complete.

Privacy statement - For details on our privacy statement and how to unsubscribe from future communications please visit www.mbro.ac.uk/privacy

When you have completed this form, please return to:

FREEPOST, Admissions Department, Middlesbrough College, Dock Street, Middlesbrough, TS2 1AD

If you are unsure about filling in any part of this form please call 01642 333601 or email: studentapplications@mbro.ac.uk