



Applying for Student Finance

How to apply

You can apply for bursary such as free meals, bursary, course costs and childcare by clicking the link below or scanning the QR code with your phone camera to access our application portal via PayMyStudent.

Scan this QR code



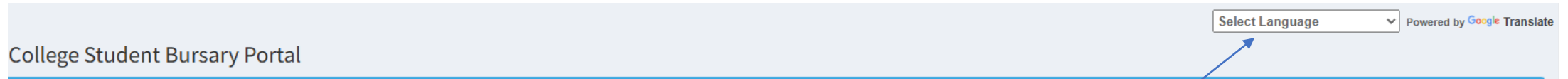
Go to this website

<https://mbro.paymystudent.com/portal/>



Changing the language setting

Where English is not your first language you can change the language setting on the application form to make it easier to understand and complete



Press this button to select your chosen language

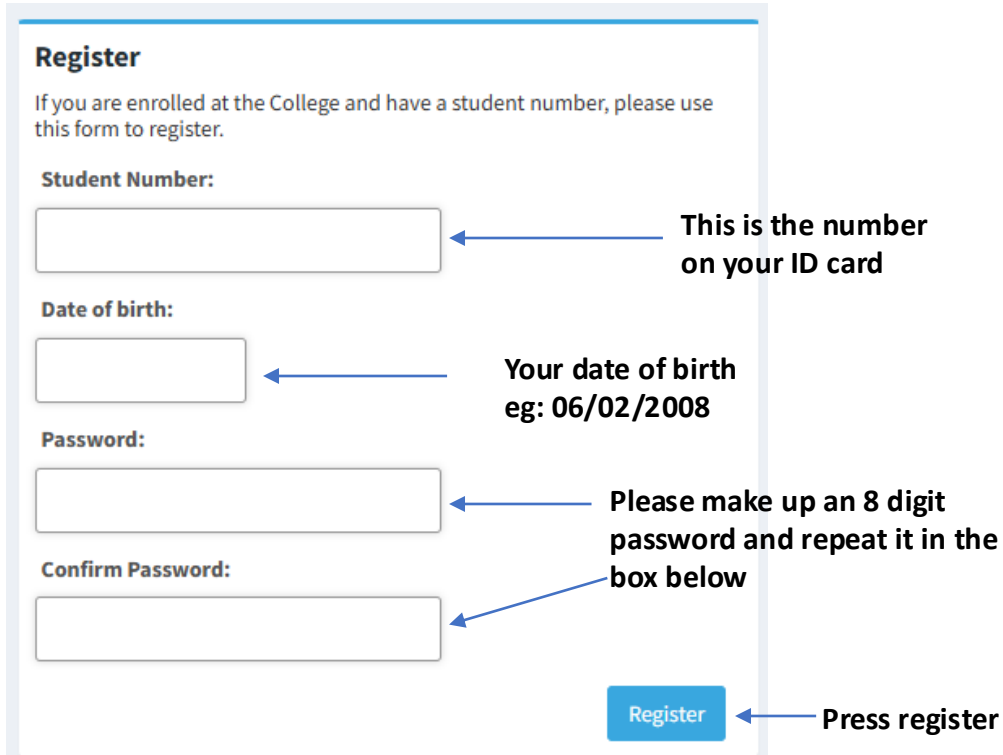


Registering & Activating your account

New learners will need to register

Once registered, you will be sent an activation email to your college and personal email address.

Please click on the link to complete the account activation



Register
If you are enrolled at the College and have a student number, please use this form to register.

Student Number:
 ← This is the number on your ID card

Date of birth:
 ← Your date of birth eg: 06/02/2008

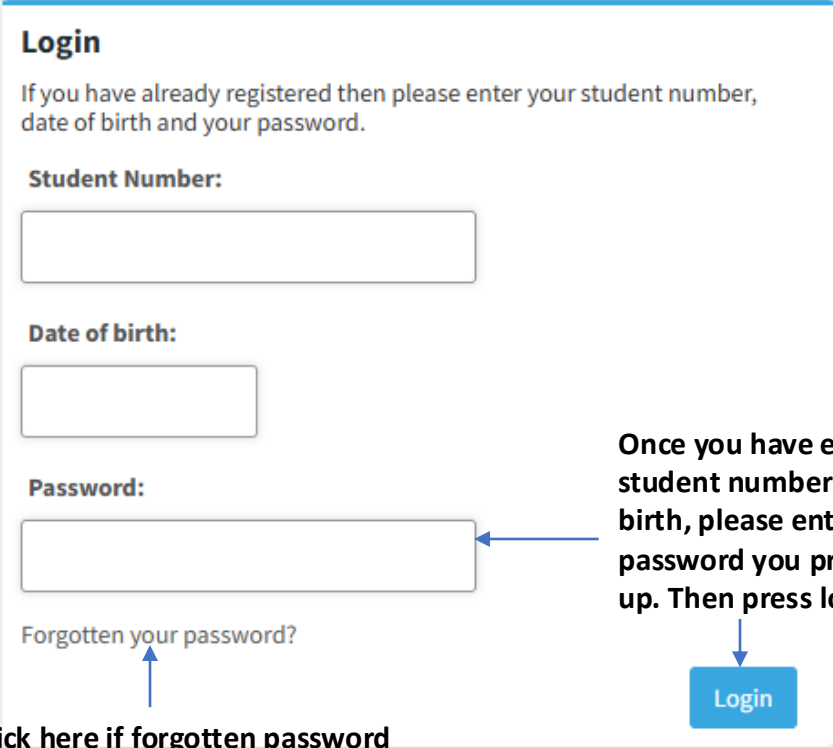
Password:
 ← Please make up an 8 digit password and repeat it in the box below

Confirm Password:

← Press register

Accessing your account

If newly registered, you will need to login using this section



Login

If you have already registered then please enter your student number, date of birth and your password.

Student Number:

Date of birth:

Password:

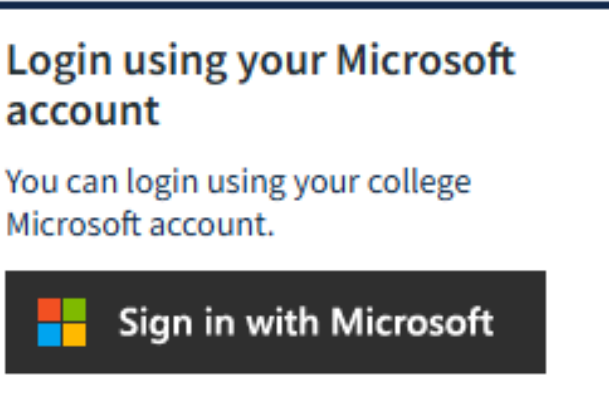
[Forgotten your password?](#)

Once you have entered your student number and date of birth, please enter the password you previous set up. Then press log in

Login


Click here if forgotten password

If you are a returning student, you can log in using your College Microsoft account



Login using your Microsoft account

You can login using your college Microsoft account.

 Sign in with Microsoft

Username & password is what you used to logon to the college system last year

Welcome Page

Once logged in, you will see the welcome page and you can see updates on your application.

2025 - 2026

Welcome Eric

Welcome

Welcome to the student portal. To apply for funding, please follow the instructions below.

Status: Awaiting Further Information

Started

Eligibility

Evidence

Bank details

Signed

Click here to proceed with your application for funding

Click here to change your bank details only

Click here to upload evidence

Personal Details

Below are the details we have on file for you. If anything is incorrect, please notify the college as soon as possible as this may affect your bursary payments

Student Number	TMPF40ACC
Date of Birth	01/01/2006
Name	David Beckham
Address	1 Lane Street
Town	Middlesbrough
Postcode	TS1 2RG

If you know the name of the Campus where you will be located, please select it from the list otherwise please leave it as selected

Please click on the Next button to proceed if the information above is correct. If there are discrepancies please inform the college as soon as possible.

Next >>

This page will show your personal information. Please check your details are correct, scroll down, select the campus you are studying at and then press Next.

Eligibility Questions

- Please answer the questions on this page by ticking the boxes which apply to you. *Please see examples*
- Please click the next button at the bottom of the page once you have completed the questions.

We need to know about the level of income in your household. Please choose the option which best fits your situation. **Required** ?

- ☒ £0 to £16,190
- ☐ £16,191 to £25,000
- ☐ £25,001 to £30,000
- ☐ £35,000 to £40,000
- ☐ £30,000 to £35,000
- ☐ Over £40,000

Please select sources of household income. We need to know where the money in your household comes from. **Required**

- Please select all that apply
- ☒ Employment
 - ☐ Self employed
 - ☒ Universal Credit
 - ☐ Employment and Support Allowance
 - ☐ Jobseekers Allowance
 - ☐ Child Tax Credits
 - ☐ Working Tax Credits
 - ☐ Income Support
 - ☐ Income from pension
 - ☐ Support under Part VI of the Immigration and Asylum Act 1999
 - ☐ I am in care/care leaver and have no household income

Income Evidence Needed

Employed – Last 3 months payslips or P60

Universal Credit – Last 3 months full statements

Self-employed – P60, letter from accountant or last 3 months universal credit statements

Income support or ESA – Benefit award letter

Jobseekers allowance – Benefit award letter

Pension – Pension award letter

In care/Care leaver- Proof of care status letter from social worker

We **CANNOT** accept bank statements as proof of income/benefits

If you are requiring childcare you need to select whether it is 20+ or under 20 childcare depending on your age at the start of your course. You will need to upload additional evidence alongside your income evidence – what you need to provide is stated on the application form.

Once you submit your application you will be emailed an additional form which you will need to get the childcare provider to complete.

UC – what to provide

If in receipt of Universal Credit, you will need to provide the last 3 payment breakdown statements. Login to your online UC account and follow these steps:

Your payment

Your next payment day is 27 May 2025.

Go to **payments** for more details.

[Report a change](#)



Tell us if your circumstances have changed. Examples include your work situation, health or relationships.

[Make a journal entry](#)



Record your activity, let us know about appointments and send or receive messages.

[Payments and advances](#)



View your payments, apply for an advance or check how much you owe.

Payments and advances

[Payments](#)



See statements of what you've been paid and how it was calculated.

[Advance payments](#)



Apply for an advance or check how much you owe.

Statements

Your statement explains your payment and how we worked it out. Select a statement from the list to view.

View statement by pay date

[27 April 2025](#)

[27 March 2025](#)

[27 February 2025](#)

Click on the dates to bring up your statements

Uploading evidence

You can **screenshot** evidence of your income on your phone and then press the green buttons to upload the photo from your phone gallery.

Click here to upload another page of your Payslips - last 3 months

Click to upload

✓

Click here to upload another page of your Full statements of Universal Credit (full 3 months)

✓

- When uploading evidence of Universal Credit, you will need to **screenshot the top half, the middle section and the bottom half** which shows the **'what we take off – deductions'** section, so we can see if you earn money from work.
- Please only upload a maximum of **3 screenshots only per month for the last 3 months**. Please see examples below:

GOV.UK

Universal Credit

Payments

Name / Address

Assessment period: 22 June to 21 July 2024
[Need help understanding your assessment period?](#)

Your payment this month was

£890

This was paid on 28 July 2024

What you're entitled to

Standard allowance	£400.14
You get a standard amount each month. You said you're single	
Housing	£698.36
Need help understanding your housing?	
You said per month the total rent for your property is £694.03 and the service charges are £4.33.	
You will have to pay your housing costs to your landlord.	
Children	£339.00
You get support for 1 child	
Limited capability for work and work-related activity	£423.27
You said your health affects you at work or prevents you from working	
Total entitlement before deductions	£1,860.77

What we take off (deductions)

Take-home pay

- £223.06

[Need help understanding take-home pay?](#)

Take-home pay is what's left after tax, National Insurance and any pension contributions have been deducted.

Earnings reported by your employer

£809.57

The amount we'll use to work out your Universal Credit is £809.57

Adding Bank Details

Sort Code

Account Number

Bank Name

Account Holder Name

Click here to make changes to your bank details

Please click on the Next button to proceed

<< Back

- If you have a bank account, please provide us with your sort code, account number and the account holder name and then press the next button.
- If you don't have a bank account, you can skip this section and press next.

Next >>

Declaration

Declaration

Please ensure you read through the declaration and fully understand the terms and conditions of receiving a bursary before submitting your application form.

- I declare that the information I have provided in this application is true and accurate, and I can provide all the evidence requested to support my application.
- I understand that if I provide false information, or fail to provide the necessary supporting evidence, my application will not proceed and that Middlesbrough College may reclaim any funding already allocated to me.
- I understand that making an application does not guarantee I will be awarded any funding.
- If awarded, I understand that payments will not start until I am enrolled and my attendance is confirmed.
- I understand that it is my responsibility to inform the Benefits Agency of any financial support I receive that may have an impact on any benefits I receive.
- I understand that the information provided on this form may be shared with other departments in Middlesbrough College or external agencies if required.
- I understand and give permission for Middlesbrough College to contact a third party to obtain information, if necessary, to support this application, and that this may be done without further consultation
- I understand that any funding awarded will be subject to maintaining high levels of attendance, punctuality behaviour, and a commitment to course work.
- I understand that this application only applies to one academic year and that I will need to reapply if I require financial assistance with study for further years.
- I understand that if I withdraw from my course I may have to pay back all or some of the monies awarded to me or paid on my behalf.
- I will abide by College Regulations. To the best of my knowledge, everything I have declared on this form is both true and complete. I will inform Student Services if anything changes with my personal circumstances including household income. I understand that I may be asked to provide evidence of continued eligibility to fee remission. I agree to Middlesbrough College processing personal data, including "sensitive" personal data (ethnicity, disability, etc.) contained on this form or other data that the College may obtain from me or other people, whilst I am a student. I agree the processing of such data for any purposes connected with my studies or my health and safety whilst on the premises or for any other legitimate reason.
- I understand that any fraudulent claims will be investigated
- I agree that where applicable the College may contact my Parents or Guardians relating to my academic performance, attendance, punctuality or behaviour.
- I understand that once a written offer is received, any financial assistance is subject to satisfactory attendance, behaviour and performance, and if the conditions are not adhered to, funding may be withdrawn and I may be liable to repay any payments made or return any equipment the College has funded.
- I confirm that all details stated in this form are correct and that my information can be processed by Middlesbrough College

☒ I agree to the declaration as stated above

Signee Name/s

DBeckham

Declaration previously agreed on 07/07/2025 11:59:38

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Submit Application

Please check your information is correct on this page and then tick the declaration box, add your name and press submit application

What next...

Once submitted your application will be assessed by the Student Finance Team and the decision will be communicated with you.

You can check the status of your application at any time by logging onto your account.