

**THE FURTHER EDUCATION CORPORATION OF MIDDLESBROUGH COLLEGE**

**GOVERNING BODY**

A meeting of the Governing Body will be held on  
Monday 10 October 2011 at 5.00 pm in the Board Room

**AGENDA**

**ITEM 1 APOLOGIES**

**ITEM 2 MINUTES**

- |            |  |  |
|------------|--|--|
| <b>2.1</b> | <b>Governing Body</b><br><i>(11 July 2011)</i>   | <b>(Decision Item)</b><br>(Attached green paper) |
| <b>2.2</b> | <b>Governing Body</b><br><i>(15 August 2011)</i> | <b>(Decision Item)</b><br>(Attached green paper) |

**ITEM 3 MATTERS ARISING**

**ITEM 4 DECLARATION OF INTERESTS BY THE  
GOVERNING BODY AND THE COLLEGE  
LEADERSHIP TEAM**

**ITEM 5 COMMITTEE MINUTES**

- |              |   |  |
|--------------|---|--|
| <b>5.1</b>   | <b>Employment Policy</b><br><i>(6 July 2011)</i>                      | <b>(Decision Item)</b><br>(Attached pink paper)  |
| <b>5.2</b>   | <b>Finance, Assets &amp; General Purposes</b><br><i>(7 July 2011)</i> | <b>(Decision Item)</b><br>(Attached blue paper)  |
| <b>5.3</b>   | <b>Audit</b><br><i>(13 September 2011)</i>                            | <b>(Decision Item)</b><br>(Attached gold paper)  |
| <b>5.3.1</b> | <b>Internal Audit Annual Report<br/>2010 / 2011</b>                   | <b>(Decision Item)</b><br>(Attached white paper) |

**5.4 Search** (21 September 2011) **(Decision Item)**  
(Attached cream paper)

**5.5 Employment Policy** (22 September 2011) **(Decision Item)**  
(Attached pink paper)

**ITEM 6 GOVERNANCE**

**6.1 Governance Update** **(Decision Item)**  
(Attached white paper)

**6.2 Student Services Up-date** (Information Item)  
(including Student Governor Up-date) (Attached yellow paper)

**ITEM 7 PRINCIPAL / CHIEF EXECUTIVE'S REPORT** (Information Item)  
(Attached lilac paper)

**ITEM 8 DEVELOPMENTS / INVESTMENTS UPDATE**

**8.1 Investment Up-date** (to be tabled)

**8.2 Final Bank Loan Terms** **(Decision Item)**  
(Attached grey paper)

**8.3 Capital Build Up-date** **(Decision Item)**  
(Attached white paper)

**ITEM 9 STRATEGIC PLANNING**

**9.1 Mission Statement, Values, Strategic Priorities and Objectives for 2011 / 2012** **(Decision Item)**  
(Attached cream paper)

**9.2 Strategic Plan 2011 / 2015** **(Decision Item)**  
(Attached white paper)

**9.3 Delivery Plan 2011 / 2012** **(Decision Item)**  
(Attached gold paper)

**ITEM 10 RESOURCES MATTERS**

- 10.1 Management Accounts** (Information Item)  
*(July 2011)* (Attached grey paper)
- 10.2 Recruitment & Progress Against Target 2010 / 2011** (Information Item)  
(Attached pink paper)
- 10.3 Treasury Management Annual Report 2010 / 2011** **(Decision Item)**  
(Attached yellow paper)
- 10.4 Recruitment & Progress Against Target 2011 / 2012** (Information Item)  
(Attached white paper)
- 10.5 College Companies**
  - 10.5.1 First Response Training Services Limited** **(Decision Item)**  
(Attached lilac paper)
  - 10.5.2 Mizaru Media Limited** **(Decision Item)**  
(Attached white paper)
  - 10.5.3 Middlesbrough College Management Services Limited** **(Decision Item)**  
(Attached cream paper)
- 10.6 Teesside University Grant Sign Off** *(to be tabled)*

- ITEM 11 STUDENT ACHIEVEMENT & EXAMINATION INTERIM RESULTS 2010 / 2011** (Information Item)  
(Attached pink paper)

## ITEM 12 INFORMATION ITEMS

<b>12.1 Outward Collaborative Provision Outturn 2010 / 2011</b>	(Information Item) (Attached white paper)
<b>12.2 Work Based Learning Outturn 2010 / 2011</b>	(Information Item) (Attached grey paper)
<b>12.3 Equality &amp; Diversity Up-date</b>	(Information Item) (Attached lilac paper)
<b>12.4 Complaints Summary 2010 / 2011</b>	(Information Item) (Attached white paper)
<b>12.5 Public Interest Disclosure Procedure (Whistleblowing) Summary 2010 / 2011</b>	(Information Item) (Attached cream paper)
<b>12.6 Freedom of Information Act Summary 2010 / 2011</b>	(Information Item) (Attached gold paper)
<b>12.7 Middlehaven Post Project Review</b>	(Information Item) (Attached white paper)

## ITEM 13 DATE OF NEXT MEETING

The Governing Body will meet as follows in 2011 / 2012.

- Monday 17 October 2011 at 5.00 pm (\*\*).
- Tuesday 8 November 2011 at 10.00 am (\*).
- Monday 19 December 2011 at 5.00 pm.
- Monday 30 January 2012 at 5.00 pm.
- Saturday 24 March 2012 at 10.00 am (\*\*)
- Monday 26 March 2012 at 5.00 pm.
- Wednesday 9 May 2012 at 10.00 am (\*).
- Monday 9 July 2012 at 5.00 pm.

(\* ) Governing Body Training Morning.

(\*\*) Governing Body Strategic Planning Day.

(\*\*\*) Special Governing Body Meeting.

**ITEM 14 ANY OTHER URGENT BUSINESS**

**ITEM 15 MATTERS FOR PUBLICATION**

In accordance with Standing Orders it is envisaged that staff and students will leave prior to consideration of Reserved Matters.

**ITEM 16 RESERVED MATTERS**

- |  |   |
|--|---|
| <b>16.1 Remuneration Committee</b><br><i>(6 July 2011)</i>                     | <b>(Decision Item)</b><br>(Attached lilac paper)  |
| <b>16.2 Payment to Employees on the Termination of Contracts 2010 / 2011</b>   | <b>(Decision Item)</b><br>(Attached yellow paper) |
| <b>16.3 Staff Disciplinary Appeals Committee</b><br><i>(12 September 2011)</i> | <b>(Decision Item)</b><br>(Attached cream paper)  |

### **Committee Circulation**

Mr R Brady	College Governor
Mr T Arnold	College Governor
Mr J Autherson	College Governor
Mrs S Bates	College Governor
Mrs M Britton	College Governor
Mr P Fiddaman	College Governor
Mr A Hanif	College Governor
Mrs A V Haskins	College Governor
Mr M Hopkins	Principal & Chief Executive
Mr R Johns	Staff (Academic)
Mr M McClintock	College Governor
Miss A McLaren	College Governor
Miss D Ripley	Student Governor
Mr G Rogers	Staff (Business Support)
Miss S Shepherd	College Governor
Mrs C A Wheatley	College Governor
Mr D Whitaker	College Governor
Mr B H Whitfield	College Governor
Vacancy	Student Governor
Mrs Z Lewis	Deputy Principal - Corporate Services
Mrs S Morton	Vice Principal - Curriculum & Quality
Mr D White	Interim Vice Principal - Corporate Services