

**THE FURTHER EDUCATION CORPORATION OF MIDDLESBROUGH COLLEGE**

**GOVERNING BODY**

A meeting of the Governing Body will be held on Monday 4 April 2011  
at 5.00 pm in the Board Room.

**AGENDA**

**ITEM 1 APOLOGIES**

**ITEM 2 MINUTES – 31 JANUARY 2011** (Decision Item)  
(Attached green paper)

**ITEM 3 MATTERS ARISING**

**ITEM 4 DECLARATION OF INTERESTS BY THE  
GOVERNING BODY AND THE SENIOR  
MANAGEMENT TEAM**

**ITEM 5 GOVERNANCE MATTERS**

**5.1 Selection (Senior Posts) Committee** (Decision Item)  
**(3 February 2011)** (Attached cream paper)

**Appointment of Assistant Principal -  
Marketing, Communications, Registry  
and Admissions & Clerk**

**5.2 Middlesbrough College Annual** (Decision Item)  
**Report 2009 / 2010** (Attached white paper)

**5.3 Corporate Governance Annual Report** (Decision Item)  
**2009 / 2010** (Attached cream paper)

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|---------------|--|---|
| 5.4           | <b>Governance Update</b>   | <b>(Decision Item)</b><br>(Attached lilac paper)  |
| 5.4.1         | <b>Election of Chairman &amp; Vice<br/>Chairman of Governors<br/>Procedure</b>           | <b>(Decision Item)</b><br>(Attached blue paper)   |
| 5.4.2         | <b>Standing Orders Annual<br/>Review</b>   | <b>(Decision Item)</b><br>(Attached pink paper)   |
| 5.4.3         | <b>Terms of Reference Annual<br/>Review</b>  | <b>(Decision Item)</b><br>(Attached grey paper)   |
| 5.5           | <b>Single Equality Scheme</b>  | <b>(Decision Item)</b><br>(Attached white paper)  |
| 5.6           | <b>Student Services Up-date</b><br><i>(including revised Student Union Constitution)</i> | <b>(Decision Item)</b><br>(Attached yellow paper) |
| <br>          |  |   |
| <b>ITEM 6</b> | <b>COMMITTEE MINUTES</b>   |   |
| 6.1           | <b>Employment Policy</b><br><i>(25 January 2011)</i>                                     | <b>(Decision Item)</b><br>(Attached pink paper)   |
| 6.2           | <b>Finance, Assets &amp; General Purposes</b><br><i>(15 March 2011)</i>                  | <b>(Decision Item)</b><br>(Attached blue paper)   |
| <br>          |  |   |
| <b>ITEM 7</b> | <b>PRINCIPAL / CHIEF EXECUTIVE'S REPORT</b>  | <i>(Verbal Report)</i>                            |
| <br>          |  |   |
| <b>ITEM 8</b> | <b>INSPECTION</b><br><i>(28 February to 4 March 2011)</i>                                |   |
| 8.1           | <b>OfSTED Inspection Report (draft)</b>  | <b>(Decision Item)</b><br>(Attached gold paper)   |
| 8.2           | <b>Skills Funding Agency<br/>(Finance &amp; Governance)</b>                              | <b>(Decision Item)</b><br>(Attached cream paper)  |
| <br>          |  |   |
| <b>ITEM 9</b> | <b>QUALITY IMPROVEMENT PLAN 2010 / 2011</b>  | <b>(Decision Item)</b><br>(Attached white paper)  |

**ITEM 10 DEVELOPMENTS / INVESTMENTS UPDATE**

- 10.1 Investment Up-date **(Decision Item)**  
(Attached pink paper)
- 10.2 Shaping Our Future (The Next Steps)  
Up-date **(Decision Item)**  
(Attached lilac paper)
- 10.3 Capital Build Up-date **(Decision Item)**  
(Attached white paper)

**ITEM 11 FINANCE MATTERS**

- 11.1 Management Accounts **(Information Item)**  
*(January 2011)* (Attached cream paper)
- 11.2 Recruitment & Progress against  
Target 2010 / 2011 **(Information Item)**  
(Attached gold paper)
- 11.3 Budget Setting 2011 / 2012 &  
Three Year Financial Plan **(Information Item)**  
(mid year up-date) (Attached white paper)
- 11.4 Fees Policy 2011 / 2012 **(Decision Item)**  
(Attached yellow paper)

**ITEM 12 STRATEGIC PLANNING 2010 / 2011  
REVIEW (AUTUMN TERM)** **(Information Item)**  
(Attached cream paper)

**ITEM 13 STRATEGIC PLANNING DAY OUTCOMES** **(Decision Item)**  
*(19 March 2011)* (Attached pink paper)

## **ITEM 14 INFORMATION ITEMS**

- |  |   |
|--|---|
| <b>14.1 University of Teesside Higher Education Business Partnership Annual Review &amp; Monitoring Report 2009 / 2010</b> | (Information Item)<br>(Attached white paper)  |
| <b>14.2 Work Based Learning Up-date 2010 / 2011</b>  | (Information Item)<br>(Attached blue paper)   |
| <b>14.3 Outward Collaborative Provision Monitoring Up-date 2010 / 2011</b>   | (Information Item)<br>(Attached yellow paper) |
| <b>14.4 Equality &amp; Diversity Up-date</b>   | (Information Item)<br>(Attached cream paper)  |

## **ITEM 15 DATE OF NEXT MEETING**

The Governing Body will meet as follows in 2010 / 2011.

- Tuesday 10 May 2011 at 10.00 am (\*\*).
- Thursday 16 June 2011 at 5.00 pm.
- Monday 11 July 2011 at 5.00 pm.

(\*\*) Governing Body Training Morning.

## **ITEM 16 ANY OTHER URGENT BUSINESS**

## **ITEM 17 MATTERS FOR PUBLICATION**

In accordance with Standing Orders it is envisaged that staff and students will leave prior to consideration of Reserved Matters.

## **ITEM 18 RESERVED MATTERS**

- |  |  |
|--|--|
| <b>18.1 Remuneration Committee</b><br><i>(25 January 2011)</i> | <b>(Decision Item)</b><br>(Attached lilac paper) |
|--|--|

### **Committee Circulation**

Mr R Brady	College Governor
Mr T Arnold	College Governor
Mr J Autherson	College Governor
Mrs S Bates	College Governor
Mrs M Britton	College Governor
Mr P Fiddaman	College Governor
Mr A Hanif	College Governor
Mrs A V Haskins	College Governor
Mr M Hopkins	Principal & Chief Executive
Mr A Hume	Student Governor
Mr R Johns	Staff (Academic)
Mr M McClintock	College Governor
Miss A McLaren	College Governor
Miss R Murphy	Student Governor
Mr G Rogers	Staff (Business Support)
Ms S Shepherd	College Governor
Mrs C A Wheatley	College Governor
Mr D Whitaker	College Governor
Mr B H Whitfield	College Governor
Vacancy	College Governor
Mrs Z Lewis	Deputy Principal - Corporate Services
Mrs S Morton	Vice Principal - Curriculum & Quality