

**THE FURTHER EDUCATION CORPORATION OF MIDDLESBROUGH COLLEGE**

**GOVERNING BODY**

A meeting of the Governing Body will be held on Monday 21 December 2009  
at 6.00 pm in the Board Room

**AGENDA**

**ITEM 1 APOLOGIES**

**ITEM 2 MINUTES – 2 DECEMBER 2009**

**(Decision Item)**  
(Attached green paper)

**ITEM 3 MATTERS ARISING**

**ITEM 4 DECLARATION OF INTERESTS BY THE  
GOVERNING BODY AND THE SENIOR  
MANAGEMENT TEAM**

**ITEM 5 GOVERNANCE**

**5.1 Governance Up-date**

(Information Item)  
(Attached white paper)

**5.2 Student Governor Elections**

**(Decision Item)**  
(Attached gold paper)

**5.3 Student Services Update**

(Information Item)  
(Attached yellow paper)

**ITEM 6 COMMITTEE MINUTES**

**6.1 Selection (Senior Posts)**  
*(11 November 2009)*

**(Decision Item)**  
(Attached cream paper)

**6.2 Standards**  
*(25 November 2009)*

**(Decision Item)**  
(Attached grey paper)

- |            |  |  |
|------------|--|--|
| <b>6.3</b> | <b>Employment Policy</b><br><i>(26 November 2009)</i>                      | <b>(Decision Item)</b><br>(Attached pink paper)  |
| <b>6.4</b> | <b>Selection (Senior Posts)</b><br><i>(1 &amp; 2 December 2009)</i>        | <b>(Decision Item)</b><br>(Attached cream paper) |
| <b>6.5</b> | <b>Audit</b><br><i>(8 December 2009)</i>                                   | <b>(Decision Item)</b><br>(Attached gold paper)  |
| <b>6.6</b> | <b>Finance, Assets &amp; General Purposes</b><br><i>(10 December 2009)</i> | <b>(Decision Item)</b><br>(Attached blue paper)  |

**ITEM 7 PRINCIPAL / CHIEF EXECUTIVE'S REPORT**

- |            |   |  |
|------------|---|--|
| <b>7.1</b> | <b>Principal / Chief Executive's Report</b> | <i>(Verbal Report)</i>                       |
| <b>7.2</b> | <b>FE Plus Annual Report 2008 / 2009</b>    | (Information Item)<br>(Attached lilac paper) |

**ITEM 8 ANNUAL REPORT OF THE AUDIT COMMITTEE 2008 / 2009**  
*(incorporating the following documents)*

- *Internal Audit Annual Report 2008 / 2009*
- *Internal Audit Operational Plan 2009 / 2010*
- *Audit Findings 2008 / 2009*
- *Risk Management Annual Report 2008 / 2009*

**ITEM 9 MIDDLESBROUGH COLLEGE FINANCIAL STATEMENTS 2008 / 2009**

- |            |   |  |
|------------|---|--|
| <b>9.1</b> | <b>Middlesbrough College Management Services Limited 2008 / 2009</b>      | <b>(Decision Item)</b><br>(Attached blue paper)  |
| <b>9.2</b> | <b>Further Education Corporation of Middlesbrough College 2008 / 2009</b> | <b>(Decision Item)</b><br>(Attached white paper) |

**ITEM 10 FINANCE MATTERS**

**10.1 Management Accounts** (Decision Item)  
(September 2009) (Attached white paper)

**10.2 Recruitment & Progress Against** (Information Item)  
**Target 2009 / 2010** (Attached gold paper)

**ITEM 11 CAPITAL BUILD UP-DATE** (Decision Item)  
(Attached grey paper)

**ITEM 12 SELF ASSESSMENT REPORT 2008 / 2009** (Decision Item)  
(Attached yellow paper)

**ITEM 13 EXAMINATION RESULTS 2008 / 2009** (Information Item)  
(Attached cream paper)

**ITEM 14 STRATEGIC PLANNING REVIEW** (Information Item)  
**2008 / 2009** (Attached white paper)

**ITEM 15 INFORMATION ITEMS**

**15.1 Work Based Learning Up-date** (Information Item)  
**2009 / 2010** (Attached blue paper)

**15.2 Outward Collaborative Provision** (Information Item)  
**Up-date 2009 / 2010** (Attached gold paper)

**15.3 Equality & Diversity Annual Report** (Information Item)  
**2008 / 2009** (Attached cream paper)

**15.4 Aim Higher Annual Report** (Information Item)  
**2008 & 2009** (Attached grey paper)

**15.5 Teaching & Learning Up-date** (Information Item)  
(Attached white paper)

## **ITEM 16 DATE OF NEXT MEETING**

The Governing Body will meet as follows in 2009 / 2010.

- Monday 25 January 2010 at 6.00 pm.
- Monday 29 March 2010 at 6.00 pm.
- Wednesday 12 May 2010 at 10.00 am (\*\*).
- Monday 12 July 2010 at 6.00 pm.

(\*\*) Governing Body Training Morning.

## **ITEM 17 ANY OTHER URGENT BUSINESS**

## **ITEM 18 MATTERS FOR PUBLICATION**

In accordance with Standing Orders it is envisaged that staff and students will leave prior to consideration of Reserved Matters.

## **ITEM 19 RESERVED MATTERS**

- |             |  |  |
|-------------|--|--|
| <b>19.1</b> | <b><i>Staff Disciplinary Appeals Committee</i></b><br><i>(16 October 2009)</i> | <b>(Decision Item)</b><br>(Attached cream paper) |
| <b>19.2</b> | <b>Principal / Chief Executive's Contract of Employment (1 August 2010)</b>    | <b>(Decision Item)</b><br>(Attached white paper) |

### **Committee Circulation**

Mrs H Pearson OBE	College Governor
Mr J Autherson	College Governor
Mr J Bate	College Governor
Mrs S Bates	College Governor
Mr R Brady	College Governor
Mr A Hanif	College Governor
Mrs A V Haskins	College Governor
Mr J Hogg	Principal & Chief Executive
Mr R Johns	Staff (Academic)
Mr M McClintock	College Governor
Dr M Mehta	College Governor
Mr G Rogers	Staff (Business Support)
Ms S Shepherd	College Governor
Mrs C A Wheatley	College Governor
Mr D Whitaker	College Governor
Mr B H Whitfield	College Governor
Vacancy	Student Governor
Vacancy	Student Governor
Mrs Z Lewis	Vice Principal - Resources
Mrs S Wright	Vice Principal - Curriculum & Quality