

UNCONFIRMED

THE FURTHER EDUCATION CORPORATION OF MIDDLESBROUGH COLLEGE

GOVERNING BODY

Minutes of a Special Meeting of the Governing Body held on Wednesday
2 December 2009 at 2.30 pm in the Board Room

Present	Mrs H Pearson OBE	Chairman	College Governor
	Mr J Autherson		College Governor
	Mr J Bate		College Governor
	Mrs S Bates		College Governor
	Mr R Brady		College Governor
	Mr A Hanif		College Governor
	Mrs A V Haskins		College Governor
	Mr J Hogg	Principal / Chief Executive	
	Mr R Johns	Staff (Academic)	
	Mr M McClintock	College Governor	
	Dr M Mehta	College Governor	
	Mr G Rogers	Staff (Business Support)	
	Ms S Shepherd	College Governor	
	Mrs C A Wheatley	College Governor	
	Mr D Whitaker	College Governor	
	Mr B H Whitfield	College Governor	

Officers	Mr R Atkinson	Assistant Principal - Registry, Estates & Governor Services
	Mrs S Wright	Vice Principal - Curriculum & Quality

In Attendance

Mr M Hopkins

09/074 **ITEM 1 APOLOGIES**

Mrs Z Lewis Vice Principal - Resources

09/075 **ITEM 2 MINUTES – 5 OCTOBER 2009**

The minutes of the Governing Body meeting of the 5 October 2009 were **approved** as a true record and duly signed by the Chairman of Governors.

09/076 **ITEM 3 MATTERS ARISING**

None.

09/077 **ITEM 4 DECLARATION OF INTERESTS BY THE GOVERNING
BODY AND THE SENIOR MANAGEMENT TEAM**

None.

09/078 **ITEM 5 APPOINTMENT OF PRINCIPAL / CHIEF EXECUTIVE FROM
1 AUGUST 2010**

The Chairman of Governors, on behalf of the Selection (Senior Posts) Committee, verbally briefed the Governing Body on the interview process that has taken place on Tuesday 1 & Wednesday 2 December 2009.

After some discussion on the process, the outcomes of day one, the two candidates short listed for day two (Mr Mike Hopkins & Mr George Trow), along with some additional information with regards to contract arrangements which have been discussed by the Selection (Senior Posts) Committee, it was unanimously **agreed** that:

- Mr Mike Hopkins is appointed as Principal / Chief Executive of Middlesbrough College from 1 August 2010 at salary of £130,000 per annum.
- the contract of employment would be agreed with the Governing Body on the 21 December 2009 or 25 January 2010 and would be based on the AoC Model with some changes to reflect local practice at Middlesbrough College.
- the notice period would be six months.
- the probationary period would be six months, with a further review period if appropriate.

- the holiday entitlement would be thirty seven days plus statutory bank holidays.
- removal and relocation expenses would be paid subject to the College's agreed Policy.

Mr Mike Hopkins was then introduced to the Governing Body by the Chairman of Governors. In response to the introduction, Mr Hopkins thanked the Governing Body for their vote of confidence and giving him the opportunity of working at Middlesbrough College.

It was then noted that the Selection (Senior Posts) Committee minutes of the 11 November (short listing) and 1 & 2 December 2009 (interviews) respectively would be circulated to the Governing Body, at its meeting on the 21 December 2009 for information.

Mrs Zandra Haskins then thanked the Assistant Principal - Registry, Estates & Governor Services for the hard work behind the scenes. The Governing Body **endorsed** this thanks.

09/079 **ITEM 6 DATE OF NEXT MEETING**

The Governing Body will meet as follows in 2009 / 2010.

- Monday 21 December 2009 at 6.00 pm.
- Monday 25 January 2010 at 6.00 pm.
- Monday 29 March 2010 at 6.00 pm.
- Wednesday 12 May 2010 at 10.00 am (**).
- Monday 12 July 2010 at 6.00 pm.

(**) Governing Body Training Morning.

09/080 **ITEM 7 ANY OTHER URGENT BUSINESS**

The Assistant Principal - Registry, Estates & Governor Services reported that the Governors' Website is currently being re-designed and would be shared with the Governing Body at its meeting on the 25 January 2010. Photographs were due to be taken after this Special Governing Body Meeting to up-date the Governor Profiles.

Governors were thanked for their attendance for this item.

09/081 **ITEM 8 MATTERS FOR PUBLICATION**

All agenda papers will be made available in the normal way and circulated to the Learning & Resources Centre.

Unconfirmed minutes of the meeting, along with the agenda and any appendices, will be posted on the Governors' Website once approved by the Chairman of Governors unless any comments are received by the Assistant Principal - Registry, Estates & Governor Services from Governors within five working days of them receiving the unconfirmed minutes.

09/082 **ITEM 9 RESERVED MATTERS**

None.

The meeting closed at 2.45 p.m.

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Committee Circulation

Mrs H Pearson OBE	College Governor
Mr J Autherson	College Governor
Mr J Bate	College Governor
Mrs S Bates	College Governor
Mr R Brady	College Governor
Mr A Hanif	College Governor
Mrs A V Haskins	College Governor
Mr J Hogg	Principal & Chief Executive
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Ms S Shepherd	College Governor
Mrs C A Wheatley	College Governor
Mr D Whitaker	College Governor
Mr B H Whitfield	College Governor
Vacancy	Student Governor
Vacancy	Student Governor
Mrs Z Lewis	Vice Principal - Resources
Mrs S Wright	Vice Principal - Curriculum & Quality